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DDI- 03095x -86

26 June 1986

<b>MEMORANDUM</b>	FOR:	Deputy	Director	for	Administration
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FROM:

Deputy Director for Intelligence

SUBJECT:

OIA Move to Headquarters



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to the The move of the Office of Imagery Analysis current Headquarters Building is becoming of increasing concern to me. The move is going to occur in the same period when OIA is gearing up to handle the new collection systems and introduce new and complex equipment into the Director, OIA, wants to mainstream of their production effort. initiate a detailed planning program for the move to ensure that there is minimal loss in productivity during the transition and, more importantly, that the efficacy of the interface between the imagery analysts and their tools is preserved in the headquarters environment. We have been frustrated, however, by the lack of any precise information on where OIA will be located and the timing of the move. I understand and appreciate the great burden your people are under because of the size and complexity of the new building project and the impact of the Reston effort. Nevertheless, I have been told that you want to have final space allocations and locations of components involved in this whole exercise settled by the end of July. Before these plans are firmed up, I would like to get a detailed briefing on current plans for OIA and to give your planning folks my thoughts on these issues.

2. Specifically, we have been informally advised that current thinking in the Office of Logistics would place OIA on the fourth and fifth floors with their analytical support facilities (mensuration equipment, Intergraph, IDEX stations, etc.) on the ground or first floor. Additionally, it has been indicated to us that there will be a delay in OIA's move from the first half of 1988 to late that year or even to 1989. As we have endeavored to make clear to OL on numerous occasions, the support equipment for an imagery office is integral to effective functioning of that office. Indeed, the IDEX-2 is the analyst's light table of the future and must be close at hand. Ideally, OIA requires a contiguous space where the divisions could be grouped around a core of analytic support components. While this ideal may not be possible, the proposed five floor split is unacceptable. I would be willing to consider moving other DI components if that would assist in providing the kind of space required by OIA.

3. The timing of the move is also of concern to me. Given the new collection systems coming on line in the next few years and the major impact we expect them to have throughout the DI, I would like to get OIA into the building as soon as we can. The colocation of OIA with the rest of the Directorate will be essential as we become more involved in near-real-time intelligence production. Any delays will also impact upon NPIC which has an urgent need for the OIA space in FY-88 to accommodate scheduled growth in personnel and programs.

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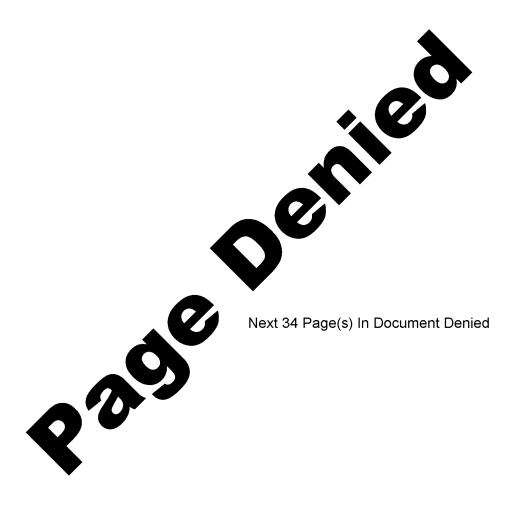
SUBJECT: OIA Move to Headquarters

4. OIA has been planning for this move for several years. I have attached some of the correspondence with various Agency elements where OIA has documented its requirements for the move. Up until now the dialogue has been pretty much one way. The decisions that will be made in the next few months will affect the environment in which OIA must function—and thus its productivity—for years to come. I don't want these decisions to be made without a full participation by this Directorate. At this point we need to get some hard facts in order to move ahead with our planning. I would very much appreciate having appropriate DA officers brief me on these issues as	25 <b>X</b> 1
soon as possible.	25X1
Richard J. Kerr	
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## Secret

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#### Administrative-Internal Use Only

27 January 1986

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FROM: Chief, Admin Branch, OIA

SUBJECT: Visit by DC/HOME/LOG to Discuss OIA Move to Headquarters Complex

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	UG, VISITED UIA to
discuss OIA's eventual move to the Headquarters complex and	to follow up on
the DD/LOGS OIA visit in November. Upon his arrival, the E	
C/AB took on a tour of the OIA offices to fa	
OIA in general and with its unique equipment, in particular	
through, there was a meeting in the Conference Room with th	e AD/OIA, DD/OIA,
Exec Officer, C/AB. C/IID, PASB and Logs officers, during w	
provided the following information:	•

### a. New Building

- 1) The North Tower is scheduled to be completed in early 1987 and offices will begin moving in circa June '87 (allowing approx. 3 months for commo. installations, etc., after it is completed).
- 2) The South Tower is scheduled to be completed June/July '87 and offices will begin moving in circa Sept. '87.

#### b. OIA Move

- 1) The final decision regarding OIA's location in the old Hqs. building will be made NLT May 1986. However, the projected location is the area now occupied by OIT-South Side of building, C & D corridors, first and ground floors.
- 2.) OIT is scheduled to move into the new North Tower; therefore, HOME/OL etimates that DIA will move into Hqs.- in late 1987/early 1988 (upon completion of renovations).
- 3.) Hard planning for the move will begin in earnest this summer and will require close coordination/consultation with designers, engineers, etc., regarding the office areas, and to resolve specific technical problems/requirements, such as the commo link between Building 213 and Hqs., moving the mensuration equipment, etc.
- 4) OIA needs to be very specific regarding its requirements at Hqs. and must have them ready for this summer's discussions.

5) A committee with representatives from each Directorate has been	
formed to handle/coordinate the actual moves	
OIA can send a representative to sit in	25X1
on meetings regarding our move.	

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6) OIA is funding the purchase of office furniture (FY87). However, did not know what else, if anything, OIA and/or the DI would have to fund. (Neither the DI nor OIA have included any more funding for moving expenses in the FY87 or FY88 budget projections.) Money will be provided, however.	25 <b>X</b>
c. General Information	
	25X
2) Current estimates on parking at Hqs. project a shortfall of 140 spaces. Logistics is looking into satellite parking. Want to emphasize carpooling, altho the Agency work ethic does not lend itself to carpools  3) The Hqs. cafeteria (large one) will be expanded to handle an additional 2100 hot meals (does not include other types of lunches). The expansion will include the current credit union location.	
2. visit was informative and particularly useful in stablishing contact with those who will be in charge of OIA's move. In ddition, we were able to confirm that OIA, Logistics, and the DI are in line ith one another.	25X 25X1

